

# Application Checklist



It is important for you to carefully consider the following questions before deciding to apply to KOPWA, if you or your representatives are uncertain about any aspects of KOPWA, or its suitability for you, please contact KOPWA.

## Putting your Application together

Name: \_\_\_\_\_

Date of Application: \_\_\_\_/\_\_\_\_/\_\_\_\_

This residential care Application is for:  Permanent  Respite (only)

### I have provided:

- Application for Residential Accommodation form
- Medical Certificate Form (or comprehensive medical assessment CAM from your GP)
- Statement of Assets Form (not required for Respite care)
- ACAT/ACAS Assessment – Aged Care Assessment Team/Service Assessment
- Copies of POA (Power of Attorney) and/or Guardianship papers (if required)
- Centrelink/DVA (Department of Veteran's Affairs) Residential Aged Care Calculation of Your Cost of Care Form

Date submitted (if required): \_\_\_\_/\_\_\_\_/\_\_\_\_

### I have received:

- I have received enough information about KOPWA
- I understand the information and have completed the necessary forms
- I have retained a copy of these forms for my records

Send all the above to [admissions@kopwa.org.au](mailto:admissions@kopwa.org.au)

Forward of copy of the Centrelink/DVA income & assets assessment letter when received (if required).

Thank you for taking the time to complete this Application. If you have any questions along the way please contact **KOPWA on (02) 9412 0200**.